

Safeguarding Suite – School level appendix

Contact Details

Role	Name	Contact Details
Headteacher	Ben Ringrose	mevagisseyhead@mev.celtrust.org
Designated Safeguarding Lead (DSL)	Jo Bailey	dsl@mev.celtrust.org
Operational DSL	NA	
Deputy DSL(s)	Ben Ringrose Lauren Rees	dsl@mev.celtrust.org dsl@mev.celtrust.org
Safeguarding Team members	Jo Bailey Ben Ringrose Lauren Rees	dsl@mev.celtrust.org
Mental Health Lead	Jo Bailey	dsl@mev.celtrust.org
Young Carer Lead	Ben Ringrose	mevagisseyhead@mev.celtrust.org
Lead First Aider	Tracey Gilbert	tgilbert@mev.celtrust.org
Online Safety Lead	Ben Ringrose	mevagisseyhead@mev.celtrust.org
Member of SLT responsible for supporting children with medical needs	Ben Ringrose	mevagisseyhead@mev.celtrust.org
Designated Teacher for children in care	Ben Ringrose	mevagisseyhead@mev.celtrust.org
CELT Lead designated teacher	Angela Raymer	araymer@celtrust.org

Trust contact details

Role	Name	Contact Details
Director of Inclusion	Amy Daniels	adaniels@celtrust.org
Deputy Trust Safeguarding Leads	Heidi Spurgeon Abby Macdonald	dsl@celtrust.org
CELT Lead Attendance Officers	Emily Bennett Marci Mackay	attendance@celtrust.org
Inclusion Officer	Rebecca Soby	rsoby@celtrust.org
Safeguarding Trustee	Sally Foard	sfoard@gov.celtrust.org
Chair of Trustees	Geoff Brown	gbrown@gov.celtrust.org

Local contact numbers

Role	Name	Contact Details
Safeguarding Concerns	Multi Agency Referral Unit (MARU):	0300 1231 116 Out of hours: 01208 251300
Safety	Police	999

Contextual Issues

Our local contextual information:

Three main issues identified in our locality are:	Our additional actions or strategies in place to mitigate the threat to our children are:
Online Safety	Parental workshops; Rigorous online safety curriculum in computing and PSHE; Worry boxes where children can share any concerns (including online safety concerns); SLT Listening projects with community to better understand challenges faced.
Influx of tourists in the summer months	Mevagissey is a tourist hotspot. In the summer months, Mevagissey becomes incredibly busy. NSPCC workshops in September and revisited throughout the year in PSHE lessons to ensure children know how to keep themselves safe.
Parental Mental Health and Isolation	CPOMS incidents listed as Parental Concern in academic year 2023/2024 was 13; compared to 47 in academic year 2024/2025 - Befriending Scheme designed to support all families in the community.

Attendance Information

Role	Name	Contact Details
Senior leader responsible for the strategic approach to attendance	Lauren Rees	lrees@mev.celtrust.org
Attendance Officer	Anna Keevil/Harriet Round (School Admin)	mevagisseysecretary@mev.celtrust.org
The name and contact details of school staff who pupils and parents should contact for more detailed	Lauren Rees	lrees@mev.celtrust.org

support with attendance		
-------------------------	--	--

Attendance Registration Times

Learners are expected to be in school at a good time for the start of the morning register. This means they should arrive at school at least 10 minutes before the register is taken.

Where a learner attends a registration session but does not attend subsequent lessons, we will treat this as a truancy and non-attendance matter in accordance with the behaviour policy and engage parents/carers where necessary.

- The start of the school day is 8.45am.
- Learners are expected to arrive at the school site between 8.45am and 9.00m.
- There is breakfast club available from 8.00am
- The register opens at 8.45am and closes at 9.00 am.
- Learners arriving after registration closes (9.00am) are considered 'late after registration has closed'. They will be marked as late.
- Afternoon register is taken at 1.00pm.
- The school day ends at 3.15pm

Parents are expected to inform the school by 8:30am if their child is absent by calling 01726 843522 select to report an absence, or email mevagisseysecretary@mev.celtrust.org giving the reason for absence.

How the school is promoting and incentivising good attendance

- Positive welcome for all children daily at the learner entrance
- Providing a sense of belonging for learners through the learning and teaching framework
- Daily Tutor interactions with all tutees

- Welcoming children back after they have been absent for any reason.
- Regular assemblies and newsletter items promoting good attendance.
- Clear communication to parents/carers regarding attendance.
- Rewarding learners for positive trends in attendance
- Supportive meetings held regularly at school or parent request