



# CELT Smoking, Vaping, Drugs and Alcohol Education and Prevention Policy

Adopted by (body): CELT Trustees

REWARDS EMOTIONAL WELL BEING  
 ROUTINES MOTIVATION SUPPORTIVE  
 SAFEGUARDING CARING  
 CELEBRATION SAFE  
 THRIVE INCLUSIVE RESPECTFUL  
 VALUES READY  
 POSITIVE RELATIONSHIPS

- Collaborate** Ability to work effectively as a team
- Empower** Ability to take initiative and problem solve in order to improve performance
- Lead** To lead by example and achieve shared goals
- Transformation** Ability to recognise a need for change and adapt accordingly



## CELT Vision

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**Our vision is for our trust to be a learning organisation in the truest sense.**

At the heart of our vision for education is a self-improving school-led system which has the best evidence-led practice and in which every child fulfils their potential. This is a learning community in which:

- Our leaders are driven by moral purpose. They are outwards focused and not afraid to take risks to achieve system transformation. The focus of policy is on continually improving the quality of teaching.
- Our teachers strive to be outstanding. They work across organisational boundaries to promote a collective sharing of knowledge, skills, expertise and experience in order to deepen pupil learning.
- The individual talents and strengths of our pupils are recognised and nurtured. A passion and curiosity for learning is sustained in every child from the moment they join us. A CELT pupil leaves our family of academies with a purpose, and the confidence to fulfil that purpose.
- Our parents are engaged in our learning community and actively work in partnership with us to raise the level of attainment and aspiration of every child.

## CELT Mission

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**“Learning together to help every child achieve more.”**

We believe there is no limit to what every child can achieve, and that every child deserves the chance to fulfil their potential.

As a learning community we are on an ambitious journey. We want to deliver a model for education in the 21st century which instils curiosity and a love for learning in every child so that they develop into young adults who contribute to humanity, follow their passions, and think for themselves.

By learning and improving together – as part of a global learning community – we create much richer and more sustainable opportunities for rigorous transformation than can be provided by any one of our academies alone.

**COLLABORATE  
EMPOWER  
LEAD  
TRANSFORM**

Should you require further information, please contact  
The Governance Officer.  
Cornwall Education Learning Trust (CELT), Atlantic Centre,  
Trenance Leisure Park, Newquay, Cornwall TR7 2LZ

Telephone: 01637 800293  
[www.celtrust.org](http://www.celtrust.org)

Email: [ccarter@gov.celtrust.org](mailto:ccarter@gov.celtrust.org)

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## **“Safeguarding is everyone’s responsibility”**

At Cornwall Education Learning Trust (CELT) we are committed to safeguarding and promoting the welfare of children and we expect all Trustees, Governors, staff and volunteers to share this commitment. This policy is to ensure that all children with medical conditions, in terms of both physical and mental health, are properly supported in school so that they can play a full and active role in school life, remain healthy and achieve their academic potential.

## Aims

- ensure that the school is healthy, free from vaping, smoking, the misuse of drugs, alcohol, and other substances;
- make clear to parents and pupils/students the school's approach to the problem of smoking, vaping, drugs and alcohol;
- explain the law and the procedures to be followed in responding to drug-related incidents;
- prepare and equip pupils/students for life in a drug using society;
- deal with the broad range of drug related situations and incidents which may occur in the lives of our pupils/students and others involved in the life of a school.
- set out the various responsibilities;

This policy should be read alongside the safeguarding policy suite, school behaviour and suspension and exclusion policy. This policy is for pupils/students and there is a clear substance policy that applies to staff including visitors and contractors.

### Definitions

**Drug:** 'A drug is a substance people take to change the way they feel, think or behave', (Definition from United Nations Office on Drugs and Crime).

Drugs referred to in this policy include:

- All illegal drugs (those controlled by the Misuse of Drugs Act 1971)
- All legal drugs, including alcohol, tobacco, volatile substances (those giving off a gas or vapour which can be inhaled), ketamine, khat and alkyl nitrates (known as poppers), psychoactive substances ('legal highs').
- All over-the-counter and prescription medicines

**Drug use:** The consumption of any drug. All drug use, including medicinal use, carries the potential for harm.

**Drug misuse:** Drug taking through which harm may occur, whether through intoxication, breach of school rules or the law, or the possibility of future health problems.

**Drug abuse:** Drug taking which harms health or functioning. It may be part of a wider spectrum of problematic or harmful behaviour.

It is illegal for pupils/students to be found in possession of drugs in any Class and they could be arrested. It is also illegal to possess or supply drugs. Glue sniffing is not an offence, but someone who supplies a solvent to a young person under 18 could be committing an offence.

# 2

## Responsibilities

Cornwall Education Learning Trust (CELT) has a duty to ensure that all stakeholders know the law concerning illegal drugs, and the actions that should be taken when possession or supply or production of either legal or illegal drugs is suspected.

CELT is responsible for:

- making and reviewing the overall policy;
- delegating any responsibilities to a Headteacher;
- ensuring that each School makes the policy known to employees, pupils/students and parents;
- ensuring that each school reports any drug related issues to the Trust Safeguarding Lead;
- taking and passing to the schools such advice as is appropriate.

The Headteacher

- the implementation of the policy;
- liaison with the Council and parents;
- ensuring that all staff, parents and pupils/students are aware of the policy and its implications;
- liaison with external agencies as appropriate;
- the training and support of staff.

The Headteacher will ensure that there is a planned smoking, vaping, drugs and alcohol education programme as part of the PSHE programme (and other appropriate areas of the curriculum e.g. Science) at an age appropriate level.

### **PSHE Coordinator in drugs and alcohol education**

The role of the PSHE Coordinator in drugs and alcohol education:

- to co-ordinate the detail of the school's smoking, drugs and alcohol education programme;
- to ensure that staff have the relevant skills and are given regular training as appropriate;
- to ensure it is monitored and reviewed on a regular basis.

### **All Staff**

All members of staff must know the policy and seek to obtain the relevant skills and knowledge to support the policy. All staff must know that they are permitted to take temporary possession of a substance suspected of being an illegal substance for the purpose of protecting a pupil/student from harm and from committing the offence of possession. All staff must also know that any suspect substance must be handed to the Designated Safeguarding Lead or member of the Safeguarding Team as soon as is reasonably practicable so that the school can hand it immediately to the police. No member of staff is permitted to attempt to analyse or to taste an unidentified substance.

# 3

## Vaping and Smoking

CELT recognises the right of all persons to work in a smoke/vapour free environment. The Trust is committed to promoting health and welfare, and, wishes to create a high quality, healthy, and safe working environment for pupils/students. It must, therefore, ensure that everyone is protected from the dangers of smoke/vapour in work and rest areas.

With the introduction of the Smoke Free (Premises and Enforcement) Regulations 2006, smoking became illegal in certain wholly or substantially enclosed public places. As well as being an offence to smoke in no smoking premises, it is also an offence to knowingly permit smoking in no smoking premises. Owners of premises and individuals may be subject to substantial statutory fines if this legislation is breached. As a result, each CELT school is responsible for monitoring adherence to this policy and has responsibility for ensuring compliance with the law.

Smoking and vaping is prohibited in all premises and on all surrounding grounds, owned or leased by CELT including play grounds and car parks. Pupils/students are not permitted to smoke or vape in the near vicinity of school premises, for example around the school entrances or exits. Smoking/vaping is also prohibited whilst in school but off site, for example, school trips and educational visits.

Any pupil/student found in breach of this policy will be managed in line with the school behaviour and/or suspension and exclusion policies.

### **Support for those that smoke**

Help and advice on how to stop smoking can be found on the following website [www.nhs.uk/smokefree/help-and-advice/support](http://www.nhs.uk/smokefree/help-and-advice/support) or to speak to a trained adviser call 0300 123 1044.

# 4

## Drugs Education

The overall aim of age-appropriate drug education in schools is to equip pupils/ students with the necessary knowledge, skills and attitudes to enable them to be in a position to make informed, healthy choices and decisions and to prevent or reduce the harmful consequences of drug misuse.

### **Objectives – pupil/student learning outcomes:**

- To provide accurate, age appropriate information about drugs and the law relating to them;
- To increase understanding about the implications and possible consequences of use and misuse of drugs;
- To provide opportunities to examine attitudes and values to drug use;
- To promote the development of personal and social skills relating to health behaviour and the opportunity to practise them;
- To enable young people to identify sources of appropriate personal support.

### **Curriculum Organisation Context:**

- Drug education is provided across schools within a programme of PSHE where wider issues of promoting health, positive behaviour and social responsibility can be addressed and where drug misuse prevention is but one component. (Specific drug related information is also provided within the statutory science curriculum).
- Schools acknowledge that a positive, health promoting ethos helps pupils/ students to feel valued and part of the school community and in doing so helps to build self-esteem and self-images that may help pupils/students to cope more effectively in drug related situations.
- PSHE is delivered to all pupils/students in the school through a timetabled lesson and/or drop-down sessions. The work is coordinated by a member of staff with specific responsibility for that role.

### **Methods of approach:**

In keeping with the Trust's approach to PSHE a variety of teaching and learning methods are used as appropriate to the topic and needs of the pupils/students, e.g. role play and group discussion. These strategies enable pupils/students to:

- Place new learning in the context of previous experience.
- Explore currently held personal and cultural beliefs and values in the context of new learning.
- Apply new learning to other situations.
- Relate new knowledge to current behaviour, so as to be able to make and act on informed choices.
- Actively consider the implications of the learning for themselves, society and the environment.

# 5

## Action to be taken in incidents involving misuse of drugs or alcohol

It is vitally important that pupils/students and parents should be clear about the action that will be taken in any drug or alcohol related incident.

- Staff should ensure that all cases of misuse of drugs or alcohol, or suspected misuse, are reported to the Headteacher.
- In all instances involving substance misuse or supply on the school premises parents will be informed, and their co-operation sought.
- Including when pupils/students attend school under the influence of illegal drugs or alcohol ( including misuse of prescribed medication. )
- CELT will consider each drug incident separately and consider the appropriate response, bearing in mind the circumstances of the case, and the need to balance the interests of the pupil/student, other members of the school and the wider community. Each school has a legal duty to cooperate with the police.
- Offences outside the Academy - if a pupil/student is involved in a drug or alcohol related incident outside school the Headteacher will assess the implications for the pupil/student and the school and determine the best course of action bearing in mind the interests of the pupil/student and the interests of the school and wider community.

The range of responses includes:

- The use of in-school counselling services (these are confidential sessions provided by professionals from young people's counselling services).
- Referral to outside agencies , including children's services, where appropriate, for counselling treatment.
- Case references to discuss the options carefully before devising action plans to enable pupils/students to remain in school and receive appropriate help.
- Behaviour contracts (setting out clearly the terms on which a pupil/student can remain at the school - emphasising positive rather negative behaviour).
- Intensive in-school programmes.
- Inter-agency education programmes.
- Support and advice from local police contacts.
- Work with and, if necessary, support for parents. A list of information and advice sources can be found in Appendix A.

Sanctions will be issued in line with CELT's behaviour and Suspension and Exclusion policies and can include:

- removal from circulation,
- suspensions,
- fixed term cessation of privileges.
- Permanent exclusion remains an option but is viewed as a final course of action (as it may only transfer the problem).



# 6

## Substance Abusing Parents

The Trust recognises that some of its pupils/students may have a parent whose drug use (legal and/or illegal) is problematic. The child's welfare in this case is paramount and the school will act, within the legal limits that it can, to support the child in a variety of ways, practically and emotionally.

Key staff involved in such support have received guidance and training in this area. If a member of staff suspects that a parent collecting their child from school (and IS intending to drive) is intoxicated the police advice is that efforts should be calmly made to help the parent think of alternative, safer ways of getting home. This might include walking home, getting somebody else to collect them or calling a taxi. If the parent becomes aggressive and insists on driving on no account should staff put their own safety or security at risk. If possible, staff should note down details of the car and phone the police with this information as soon as possible.

In all cases listed above the school may decide to consult with local police or social care to give intelligence, report concerns, seek advice and support. If it is felt necessary, then the school may make use of drug dogs and drug testing strategies.

# 7

## Searching

Headteachers and those authorised by the Headteacher have a statutory power to search their students' desks and lockers in the school, or elsewhere when on authorised Academy activities, if they have a reasonable suspicion that they might contain illegal drugs. If such a search reveals any 'evidence in relation to an offence' the Academy MUST inform the police. There is no discretion in this.

Please see searching and confiscation policy for further details.

# 8

## Staff Training

The Headteacher will ensure that staff (teaching and support staff) will receive appropriate training in drug and alcohol education and the handling of incidents that they might come across. All staff should know this policy and be informed of any changes to it.

# 9

## Monitoring and Review

The Trust Safeguarding Lead will review the policy every two years and with feedback from staff assess its effectiveness and whether any changes are necessary. Any changes will be notified to the staff and parents and made known to the pupils/students.

## Support Agencies

### Local agencies

**With You** support adults and young people to make positive behavioural changes. Whether that's with alcohol, drugs, or mental health and wellbeing, they are there to help people improve their lives in ways they never thought possible.

Telephone 0333 2000 325 (available 24 hours)

Website: <https://www.wearewithyou.org.uk/>

**YZUP** service provides community alcohol and drug treatment support for young people in Cornwall and the Isles of Scilly. If you are under 18 and would like some advice and/or support contact them on the number below.

YZUP (young people): 01872 300816

Alcohol Change UK – <https://alcoholchange.org.uk/>

**Bosence Farm Community** – <http://www.bosencefarm.co.uk/>

**Drink and Drugs News (DDN)** – <https://drinkanddrugsnews.com/>

### National agencies:

**ADFAM** offers information to families of drug and alcohol users, and the website has a database of local family support services. Tel: 074442 137421 Email: [admin@adfam.org.uk](mailto:admin@adfam.org.uk) Website: [www.adfam.org.uk](http://www.adfam.org.uk)

**Alcohol Concern** works to reduce the incidence and costs of alcohol-related harm and to increase the range and quality of services available to people with alcohol-related problems. Tel: 020 3907 8480. Email: [contact@alcoholconcern.org.uk](mailto:contact@alcoholconcern.org.uk) Website: [www.alcoholconcern.org.uk](http://www.alcoholconcern.org.uk)

**ASH (Action on Smoking and Health)** A campaigning public health charity aiming to reduce the health problems caused by tobacco. Email: [enquiries@ash.org.uk](mailto:enquiries@ash.org.uk) Website: [www.ash.org.uk](http://www.ash.org.uk)

**Children's Legal Centre** operates a free and confidential legal advice and information service covering all aspects of law and policy affecting children and young people. Email: [info@coramclc.org.uk](mailto:info@coramclc.org.uk) Website: [www.childrenslegalcentre.com](http://www.childrenslegalcentre.com)

**Children's Rights Alliance for England** - A charity working to improve the lives and status of all children in England through the fullest implementation of the UN Convention on the Rights of the Child.

Tel: 020 3174 2279

Email: [info@crae.org.uk](mailto:info@crae.org.uk)

Website: [www.crae.org.uk](http://www.crae.org.uk)

**Drinkaware** - An independent charity that promotes responsible drinking through innovative ways to challenge the national drinking culture, helping reduce alcohol misuse and minimise alcohol related harm.

Tel: 0300 123 1110

Website: [www.drinkaware.co.uk](http://www.drinkaware.co.uk)

**Drug Education Forum** – this website contains a number of useful papers and briefing sheets for use by practitioners:

Website: [www.drugeducationforum.com](http://www.drugeducationforum.com)

**FRANK** is the national drugs awareness campaign aiming to raise awareness amongst young people of the risks of illegal drugs, and to provide information and advice. It also provides support to parents/carers, helping to give them the skills and confidence to communicate with their children about drugs.

24 Hour Helpline: 0300 123 6600

Email: [frank@talktofrank.com](mailto:frank@talktofrank.com)

Website: [www.talktofrank.com](http://www.talktofrank.com)

**National Children's Bureau** promotes the interests and well-being of all children and young people across every aspect of their lives.

Tel: 020 7843 6000

Email [enquiries@ncb.org.uk](mailto:enquiries@ncb.org.uk)

Website: [www.ncb.org.uk](http://www.ncb.org.uk)

**Family Lives** - A charity offering support and information to anyone parenting a child or teenager. It runs a free-phone helpline and courses for parents and develops innovative projects.

Tel: 0800 800 2222

Email: [askus@familylives.org.uk](mailto:askus@familylives.org.uk)

Website: <http://familylives.org.uk>

**Re-Solv (Society for the Prevention of Solvent and Volatile Substance Abuse)** A national charity providing information for teachers, other professionals, parents and young people.

Information line: 01785 810762

Email: [info@re-solv.org](mailto:info@re-solv.org)

Website: [www.re-solv.org](http://www.re-solv.org)

**Directgov Young People** can help young people with information and advice on issues relating to health, housing, relationships with family and friends, career and educational options, money, as well as helping young people find out about activities they can get involved in.

# Appendix 1

**Youth Justice Services** – Local Youth Offending Teams are multi-agency teams and are the responsibility of the local authority, who have a statutory duty to [prevent offending by young people under the age of 18.

Website: [www.justice.gov.uk/global/contacts/yjb/yots/index.htm](http://www.justice.gov.uk/global/contacts/yjb/yots/index.htm)

**Source of contact information:**

DfE and ACPO drug advice for Schools –September 2012

Catch 22 Website: [www.catch-22.org.uk](http://www.catch-22.org.uk)

Further Guidance: Department for Education and Association of Chief Police Officers  
Drug Advice for Schools – September 2012

# Appendix History of Changes

Version	Date	Page	Change	Origin of Change
1.0	29.08.2024		Original Draft	